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| Course/Assignment | MMA 863 Assignment #1 |
| Lead | Richard Dam |
| Second | Mike Hetherington |
| Due Date | May 14th, 2020 @ 11:59PM via Course Portal |
| Value | 20% |

Overview:

**Purpose** of assignment:

* To accurately answer the four questions and its sub-questions
  + Kingston Pothole Probability
  + Rain Probability
  + Winter Wonderland
  + Online Company

Assignment **Notes**:

* Each question has multiple sets of problems to solve
* Each question requires different solutions to be used
* Assignment is limited to only reading materials from Sessions 1 – 3

Assignment **Requirements:**

* To solve each problem of each question and additionally explain why our solution is accurate
* Format:
  + 11 Font Calibri
  + Single Spaced
  + Default Margins

**Execution:**

* Team members will be assigned questions
* Members of each assignment question will provide bullet point responses in preparation of the 1st Draft
* Team will collectively review bullet points, begin to formulate proper responses in preparation of 1st Draft

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| Question 1 | Paul & Nazia |
| Question 2 | Richard & Sally |
| Question 3 | Mike & Ricky |
| Question 4 | Janice & Shashir |

**Timeline:**

May 13th: Team to review and attempt assignment in its entirety.

May 13th: Distribute sub-team work prior to working session. Sub-teams to provide bullet points to answers

May 14th: Team Working Session

* Come to this meeting prepared with sub team work complete
* Bullet point format as listed above and sent to Richard ([richard.dam@queensu.ca](mailto:richard.dam@queensu.ca))

May 14th: Richard (Lead) sends 80% draft to Mike (Second)

May 14th: Richard and Mike collaborate to complete 95% draft

May 14th: Send 95% draft to team

May 14th: Team sends any final notes to Lead

May 14th before 11:59pm: Submission to Queens Course Portal

May 14th: Richard to lead assignment debrief